

COMPETITION

PRIVATIZATION/COMPETITION ADVISORY COMMITTEE

Approved November 22, 1993

Charge

1. The Committee shall monitor the progress of the City in implementing services contracting and asset management, recommend services and assets to be considered for competition and privatization, and will advise on ways to improve current contracted services with service delivery problems.

The Committee will prepare an annual report to City Council.

2. The Committee shall assist and advise the City on issues in implementing the goals and processes adopted by City Council of:

- services contracting
- asset management

This may include review of requests for proposal, cost comparison methodologies, bid processes, etc.

3. The Committee shall be an advisor to both the City Council and the City Manager on matters regarding privatization and competition, in general. They will review the existing legal system for contracting and may develop and recommend local legislation to modify such systems.
4. The Committee shall be a resource regarding concerns about the fairness of any bidding processes. As a result, they may be asked to review bid proceedings and hear grievances from parties involved.

Composition

Proposed Size: Nine members

Note: On November 25, 1996 City Council voted to increase the size of the Committee from 9 to 11 members. One of the additional members is to be appointed by the Mayor and the other by City Council.

Appointments: Committee Chairman and one member appointed by the Mayor. Other members appointed by City Council.

Terms: Two-year staggered terms, each member being limited to two consecutive terms.

Composition: The Mayor and City Council should appoint individuals who will maintain objectivity throughout implementation. Members must consider the interests of citizens, the business community and current City employees. The Committee should be comprised of individuals that will focus on internal (e.g., process, specifications, cost) as well as external (e.g., quality customer service, impact on City employees) issues.

The Committee should be comprised of individuals knowledgeable about management, accounting, human resources, marketing and customer service. Representative skills may include some or all of the following: work management and specifications, cost accounting, customer relations, performance measurement and analysis, employee relations, quality assurance, asset divestment, and procurement and bidding processes.